

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, June 13, 2024  
6:00 p.m. – Professional Development Room  
Top 10 Student Recognition**

- Call to Order: The meeting was called to order at 5:43 p.m. by President D. List.
- Members Present: D. List, H. Ball, K. Carlson, J. Cook (left at 7:15 p.m.), L. Forsyth, C. Matthews, L. Smith
- Members Absent: None
- Also Present: P. McGee, L. Prinz, K. Loftus, R. Stevens, B. Brown, J. Back, P. Hazard, K. Grattan, K. Kaercher, R. Caldwell and 29 members of the audience.
- Executive Session: It was moved by K. Carlson and seconded by L. Forsyth to enter executive session at 5:44 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.  
The motion passed 7 Yes, 0 No.
- Return to Public Session: It was moved by L. Smith and seconded by H. Ball to return to public session at 5:56 p.m.  
The motion passed 7 Yes, 0 No.
- President's Report: D. List reminded the Board that graduation is next Friday at the soccer stadium and the year-end picnic is June 26<sup>th</sup>. She attended the year-end and David Little GVSBA meetings and they went very well. There is a new proposed bill that would require all school districts to have at least one student representative on the Board.
- Academic Focus: Jr./Sr. High School – Top 10 Recognition  
The Top 10 students and families of the Class of 2024 were welcomed and recognized.
1. Victoria Rogoyski – Valedictorian
  2. Gabrielle Graff – Salutatorian
  3. Hanna Loewke
  4. Riley Sharpe
  5. Brody Baubie
  6. Makala Hoopengardner
  7. Stephanie Onderdonk
  8. Malachi Smith
  9. Carter Prinzi
  10. Elton Kinkelaar

Student Council  
Report:

None

Principals'  
Comments:

K. Loftus reported:

- STEAM Day was a huge success. There were 70 science fair projects submitted by students.
- The Olympics/Fun in the Sun Day is tomorrow. Parents are welcome to come to the outside activities.
- End of the year benchmarks have been given.
- The 5<sup>th</sup> grade moving up ceremony is June 25<sup>th</sup>.
- UPK graduation is June 21<sup>st</sup>.
- In the final report card students will be given the name of their teacher for next year.

P. Hazard reported:

- Graduation is next Friday, June 21<sup>st</sup> at 6:30 p.m. at the soccer stadium.
- Academic Awards Night was last night and went great.
- The Sr. Trip went great; they went to Cleveland, Ohio and Cedar Point.
- Prom is tomorrow night.
- Yesterday was the Senior Breakfast and Elementary School Walkthrough.
- Senior Exit Projects are complete.
- Interviews are scheduled next week for the open counselor position.
- School supplies for the Belize Drive, set up by some students that went on the spring break trip, are coming in and the bins are getting full.
- Regents exams start tomorrow.

Director of  
Instructional  
Services  
Comments:

B. Brown stated that district will be offering a Mental Health First Aid training July 24<sup>th</sup> at the Jr./Sr. High. There is a limit of 30 participants. Final numbers for the extended school year students are completed and she is excited to have the program be offered at our school. There are 23 students in grades K-9 signed up for the summer reading program. The final CSE annual review has been completed for the school year. The MTSS-I handbook is up for approval under New Business.

Director of  
Technology &  
Assessment  
Comments:

J. Back stated she has attended some EduTech trainings that have been offered about AI programs and they were very helpful. Regents and final exams start tomorrow and she thanked D. Pangrazio and D. Lampley for helping get everything ready. She also thanked them for getting a head start on summer work.

Business Administrator Comments: L. Prinz reported the money for the BAN came in today. The auditors will be coming in the week of August 12<sup>th</sup>. A pre-audit meeting with the Audit Committee is scheduled for June 27<sup>th</sup> at 4:45 p.m. The 2023-2024 Funding of Reserves and 2023-2024 Reserve Plan are up for approval under New Business.

Superintendent's Comments: P. McGee stated the District's Safety Plan is up for Public Hearing for 30 days and will be approved at the August meeting. There were a few required changes that had to be added per the State. The end of the year has been super busy with lots of activities going on the campus. There will be a Strategic Plan update meeting in August to discuss what was accomplished in year one and what will be coming in year two.

Consent Agenda: It was moved by L. Smith and seconded by C. Matthews that the following consent agenda be approved:

Approval of Minutes

May 23, 2024

Financial Matters

General Fund Bills: Warrant A-76, Ck. # 25214-25218, \$1,934.19

Warrant A-78, Ck. # 25219-25277, \$102,723.66

School Lunch Fund Bills: Warrant C-23, Ck. # 201243-201248, \$17,756.54

Federal Fund Bills: Warrant F-20, Ck. # 400566, \$77.00

Capital Fund Bills: Warrant H-20, Ck. # 2777-2784, \$533,509.59

Trust & Agency Fund Bills: Warrant TA-24, Wire # 1736-1741,

Ck. # 301467-301475, \$455,578.25

Personnel Matters

Resignations/Retirement/Termination:

Resignation – School Counselor – Kristie Holler (Eff. 7/8/24)

Approvals:

2024-2025 Summer Food Service Workers

Julie Radley Carol Burchfield

Jeffrey Bater Melanie Balduf

Jane Utter Colleen Pimm

Shawna Tuttle Jacqueline Cassidy

Annie Sheard Dana Bloom

Victoria Priestley-Maid

Substitute Teacher Aide – Kendall Phillips

Tenure Appointments:

Pamela Johnson

Pamela Johnson, who is certified in the ESOL/ENL area, is hereby appointed on tenure in the ESOL/ENL tenure area to be effective on September 4, 2024.

Marc Palmer

Marc Palmer, who is certified in the Technology Education area, is hereby appointed on tenure in the Technology tenure area to be effective on September 4, 2024.

Sarah Saeli

Sara Saeli, who is certified in the Literacy area, is hereby appointed on tenure in the Literacy tenure area to be effective on September 8, 2024.

Natalie Malick

Natalie Malick, who is certified in the Special Education (1-6) area, is hereby appointed on tenure in the Special Education tenure area to be effective on September 19, 2024.

2024 Extended School Year Program Teacher Aides

Teacher Aides

Joseph McNulty

Savannah Vascukynas

Shawna Tuttle

Substitute Teacher Aides

Kristina Feldman

Ashley Yerdon

2024-2025 Instructional Coaches – Deborah Slocum and Diana Walther

2024-2025 Curriculum and Multi-Tier System of Supports – Integrated (MTSS-I) Specialist Position – Diane Taylor

2024 Extended School Year Program Nurses

Nurse

Amy Stevens

Substitute Nurse

Heather Foeller

2024-2025 Summer Curriculum Writing Hours and UPK/Kindergarten

Orientation:

Daneen Williams

Melissa Conaghan

Kelly Stephen

Katlin Blackburn

Aaron Clark

Trey Nadolinski

Chris Wood

Laurie Penepent

Debbie Slocum

Courtney Bapst

Kelly Lovell

Andrew McNeil

Mike Conine

Briana DelVecchio

Ayn Gardner

Charity Kinkelaar

Diana Meier

Kelly Morriss

Heather Young

Sarah Saeli

Ken Gropp

Nick Muhlenkamp

Marc Palmer

Jeanne Rivera

Diane Taylor

Diana Walther

Alyssa Hancock

Jon DiLaura

Nicholas Muhlenkamp

Pete Spence

Terry Vick

Beth Overhoff

Shana Feissner

2024-2025 Summer Hours for Special Education CSE Meetings/Testing/

IEP Writing

Jillian Bradigan

Heather Close

Dianne Crea-Powers

Shana Feissner

Permanent Appointment – Secretary – Rebekah Ireland (Eff. 7/1/24)

2024-2025 Fall Sport Coaches/Advisors

Volleyball

JV – Jason Blom

Modified – Rebekah Ireland

Volunteers – Cindy D’Errico

MaryBernadette Bochicchio

Madison Farnsworth

Boys Soccer

Varsity – Ken Rogoyski

JV – Matthias Ellis II

Modified – Elliott Flint

Girls Soccer

Varsity – Wayne Hill

JV – Gina Gray

Modified – Grace Campbell

Cross-Country

Varsity – David Bateman

Modified – Mike Conine

Additional 2023-2024 Extracurricular Advisor

Storytelling Megan Wahl

2024-2025 Non-Affiliated Salary Increases

Miscellaneous Matters

Field Trip – FFA – Camp Oswegatchie – 8/4-9/24

Field Trip – FFA – National FFA Convention, Indianapolis, IN –  
10/20-26/24

Field Trip – FFA – 2025 NYS FFA Convention, Syracuse, NY – 5/7-9/25

CSE/CPSE Review

CSE cases as presented

CPSE cases as presented

The motion passed 6 Yes, 0 No.

Reports:

Elementary and Jr./Sr. High Goals Report – Principals

Both the Elementary and Jr./Sr. High goals were reviewed and assessed and were on target for the school year. Some of the goals will carry into the next school year.

Public Hearing – 2024-2025 Code of Conduct – Jr./Sr. High Principal

The 2024-2025 Code of Conduct will be up for public comment for 30 days and will be approved at the August meeting. There were only some minor changes. Parts were added regarding the care of district technology, some name changes, and the school year.

Spring Athletic Report – Athletic Director

Several students came in to talk about the highlights from the Spring sports season. There were a total of 64 All-Star athletes this season. Both the boys and girls track teams won Section V titles. Baseball finished

their regular season 4-11 and had lost some key players due to injuries. Tennis had a great season and two students were selected as GR League All-Stars. Softball had a rebuild year and they always stayed positive and worked very hard throughout the season. Golf had a great season and were undefeated and won the GR League title.

#### Maintenance Report – Director of Facilities

The buildings and grounds department is getting ready for graduation. The Capital Project is going by fast. They are on track for completion. The pool is on schedule for swim season to start. The gymnasium is coming along great. Portions of the sidewalk at the Elementary school are being replaced. The Capital Outlay Exception Project is finished where some interior and exterior doors have been replaced in the Jr./Sr. High. The floor on the auditorium stage is getting replaced this summer. The department is almost at full staff and he wanted to thank the substitute student cleaners for helping fill in the gaps.

Policy Committee Update:	None
Facilities Committee Update:	Met today and toured the pool and gymnasium.
Budget Committee Update:	None
Audit Committee Update:	None
SOAR Update:	None
Positive Recognition:	None
Approval – 2024-2025 Professional Learning Plan	<p>Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by C. Matthews to approve the 2024-2025 Professional Learning Plan.</p> <p>The motion passed 6 Yes, 0 No.</p>

Approval – 2023-2024 Funding of Reserves	<p>Upon the recommendation of the Superintendent, it was moved by C. Matthews and seconded by H. Ball to approve the 2023-2024 Funding of Reserves.</p> <p>Proposed Funding to Reserves:</p> <p>Reserve for Tax Certiorari Increase in an amount not to exceed \$25,000</p> <p>Repair Reserve Increase in an amount not to exceed \$1,000,000</p> <p>Employee Benefit Reserve increase in an amount not to exceed \$200,000</p> <p>NYS Retirement Reserve Increase in an amount not to exceed \$800,000</p> <p>TRS Retirement Reserve Increase in an amount not to exceed \$160,000</p> <p>Capital Reserve – 2023 Increase in an amount not to exceed \$1,000,000</p> <p>Equipment &amp; Technology Reserve Increase in an amount not to exceed \$100,000</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – 2023-2024 Reserve Plan	<p>Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by C. Matthews to approve the 2023-2024 Reserve Plan.</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – Board of Education Re-Organizational Meeting – July 8, 2024	<p>Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by L. Forsyth to approve the Board of Education Re-Organizational Meeting to be held on July 8, 2024 in the Board of Education Conference Room at 5:30 p.m.</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – 2024-2025 District MTSS-I Handbook	<p>Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by C. Matthews to approve the 2024-2025 District MTSS-I Handbook.</p> <p>The motion passed 6 Yes, 0 No.</p>

Public Comment: None

Information/Announcements/Reports: None

Requests Requiring Board Consideration: None

Review of Next Meeting's Agenda:

Policy Committee Update  
 Facilities Committee Update  
 Budget Committee Update  
 Audit Committee Update  
 SOAR Committee Update  
 Positive Recognition

Executive Session: It was moved by K. Carlson and seconded by L. Forsyth to re-enter executive session at 9:05 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. There will not be any new business transacted after executive session.  
The motion passed 6 Yes, 0 No.

Return to Public Session: It was moved by L. Forsyth and seconded by C. Matthews to return to public session at 9:37 p.m.  
The motion passed 6 Yes, 0 No.

Adjournment: It was moved by L. Forsyth and seconded by C. Matthews to adjourn the meeting at 9:38 p.m.  
The motion passed 6 Yes, 0 No.